



# **ASSAM POWER DISTRIBUTION COMPANY LIMITED**

Office of the Chief Executive Officer,  
Nagaon Electrical Circle, Nagaon.

Phone/Fax: 03672-255413

e-mail: dgm.nagaon\_ec@apdcl.org

No. CEO/NEC/APDCL/CAR/ T-144/2025/ 1940


Date: 20.01.2025

## **NOTICE**

Assam Power Distribution Company Limited (APDCL) invites application from eligible candidate for nomination members for District Consumer Grievances Redressal Forum under Hojai District to the following posts:-

Sl No.	Name of Post	No. of Posts
1.	Consumer's Representative (APDCL nominated)	1
2.	Prosumer Representative (APDCL nominated)	1
3.	Independent Member (AERC nominated)	1

The detailed eligibility criteria, tenure of the post etc. and other terms and conditions have been published in the notice board of the O/o the Chief Executive Officer, Nagaon Electrical Circle, APDCL. The candidate meeting the eligibility criteria, may send their application in prescribed format in hard copy to the undersigned on or before **30.01.2025**.

  
Chief Executive Officer,  
Nagaon Electrical Circle,  
APDCL, CAR, Nagaon.



# ASSAM POWER DISTRIBUTION COMPANY LIMITED

*A fully customer centric company*

No. CEO/NEC/APDCL/CAR/T-144/2025/1940

Date: 20.01.2025

## NOTICE

Assam Power Distribution Company Limited (APDCL) invites applications from eligible Candidates for nominating members to the following posts under District Consumer Grievance Redressal Forum under Hojai District:

Sl No.	Name of Post	No. of Posts
1	Consumer's Representative (APDCL nominated)	1
2	Prosumer Representative (APDCL nominated)	1
3	Independent Member (AERC nominated)	1

For details, the candidates may visit the career section of the official APDCL website [www.apdcl.org](http://www.apdcl.org). The candidates meeting the eligibility criteria, may send their application in prescribed format in hard copy only to the O/o the Chief Executive Officer, Nagaon Electrical Circle, CAR, APDCL, Nagaon -782001. Last date of submission is 30.01.2025.

Sd/-Chief Executive Officer (CEO),  
Nagaon Electrical Circle, APDCL (CAR): Nagaon

*Please pay your energy bill on time and help us to serve you better!*



**ASSAM POWER DISTRIBUTION COMPANY LIMITED**(A fully customer centric company)**Office: Bijulee Bhawan,**  
**Paltanbazar, Guwahati-781001, Assam**

**FORMAT, ANNEXURE I**

1	Name of the Applicant (in block letters)					
2	Date of Birth					
3	Age as on 01/04/2023					
4	Date of Superannuation (IN CASE OF RETIRED PERSON)					
5	Name of the Last Organisation/department					
7	Name of the Organisation currently engaged in (if any)					
8	Details of Educational & Professional qualification (in chronological order). Enclosed relevant testimonial					
	Year	Year	Course	Board / College /	Subjects	Percentage (%) / Division Obtained
	From	To	Name	University / Institute		
9	No. of years of regular service					
10	Work Experience. Enclosed relevant testimonial					
	Sl. No.	Post held on regular basis	Period		Nature of duties	
			From	To		
11	Postal Address	Permanent:				
		Correspondence:				
12	Certified from the applicant					
	I certify that the details furnished by me in the application form are correct to the best of my knowledge and belief and that I am eligible for the post. My candidature will be rejected at any stage if any of the details furnished are found to be false/incorrect.					
	Date:		Phone No.:			
	Place:		Email ID:			
	Signature of the applicant:					



Applications are invited from willing candidates satisfying the following eligibility criteria for selection of member of District Level CGRF (Consumer Grievances Redressal Forum)

**Consumer Representative (APDCL's nominated)**

**Eligibility:**

- The member referred to above shall not be in employment of distribution licensee (APDCL) or any of its agencies, in any capacity, for a period preceding (3) three years from the date of being appointed as member of the Forum.
- Such member should have good antecedents and they should not have any outstanding dues of electricity/ cases pending with distribution licensee (APDCL) during the time of appointment.
- It is desirable that the members of CGRF are well conversant with the official language of the State.

**Selection Process:**

- The Members nominated by distribution licensee (APDCL) shall be selected from the applications received against the advertisement subject to fulfilling the eligibility of such persons in their respective category.

**Remuneration:**

- The nominated members of District Level Forum shall be entitled to a sitting fee of Rs. 2000/- for every sitting of the Forum. This amount may be revised by the Commission (AERC) in consultation with distribution licensee (APDCL) from time to time.
- In addition to the above, the nominated Members shall be entitled to conveyance allowance for attending the official duties of the Forum.

**Duties and Responsibility:**

- As stipulated in Assam Electricity Regulatory Commission (Redressal of Consumer Grievances) Regulations, 2022 and as amended from time to time by AERC/ Competent Authority.

**General instructions:**

- Candidates are advised to go through the advertisement in detail before applying for the post.
- All relevant original documents are to be submitted at the time of document verification (if called for).

**Other Conditions:**

- Every nominated member of the Forum shall hold office for a term of three years from the date of entry into the office. No Member shall hold office after attaining the age of 70 (Seventy) years.
- Applications not submitted as per format will be rejected.
- In the event of selection, the concerned Member shall be given short notice to join in the respective office.



- The decision of the Selection Board/ Committee, in all matters relating to eligibility, acceptance or rejection of the application, verification of testimonials and selection will be final and binding on all.
- APDCL reserves the right to cancel the recruitment process for the post without assigning any reasons thereof.
- If at any stage, it is detected that the candidate has submitted false information, his/her candidature will be rejected forthwith.
- Bringing influence at any stage of the selection process will disqualify the candidature with immediate effect.
- No person shall be appointed and/ or be entitled to continue as a member if he stands disqualified on account of his / her:
  - a. having been adjudged an insolvent
  - b. having being convicted of an offence which, in the opinion of the distribution licensee (APDCL), involves moral turpitude.
  - c. having become physically or mentally incapable of acting as such member.
  - d. having acquired such financial or other interest as is likely to affect prejudicially his functions as a representative.
  - e. having so abused his position as to render his continuance in office prejudicial to public interest; or
  - f. having been guilty of proved misbehavior.
- An existing member shall be liable to be removed from this office on account of any of the aforesaid disqualifications arising or being discovered after following due "process of law".

**How to apply:**

- The candidates meeting the eligibility criteria, may send their application in prescribed format (Annexure I) in hard copy only to the O/o the Chief Executive Officer, Nagaon Electrical Circle, APDCL, CAR, Nagaon-782001.
- Last date of receipt of application form is **30.01.2025**.



Chief Executive Officer,  
Nagaon Electrical Circle, APDCL, CAR

**EMPLOYMENT NOTICE NO. : CEO/NEC/APDCL/CAR/T-144/2025/1940**

**Date: 20/01/2025**

**Appointment for the post of Prosumer Representative (APDCL's nominated) of  
District Level CGRF (Consumer Grievances Redressal Forum)**

Applications are invited from willing candidates satisfying the following eligibility criteria for selection of member of District Level CGRF (Consumer Grievances Redressal Forum),

**Prosumer Representative (APDCL's nominated)**

**\*Prosumer** means a person who consumes electricity from the grid and can also inject electricity into the grid for distribution licensee (APDCL), using same point of supply.

**Eligibility:**

- The person applying for the post has to be a Prosumer as defined above.
- The member referred to above shall not be in employment of distribution licensee (APDCL) or any of its agencies, in any capacity, for a period preceding (3) three years from the date of being appointed as member of the Forum.
- Such member should have good antecedents and they should not have any outstanding dues of electricity/ cases pending with distribution licensee (APDCL) during the time of appointment.
- It is desirable that the members of CGRF are well conversant with the official language of the State.

**Selection Process:**

- The Members nominated by distribution licensee (APDCL) shall be selected from the applications received against the advertisement subject to fulfilling the eligibility of such persons in their respective category.

**Remuneration:**

- The nominated members of State Level Forum shall be entitled to a sitting fee of Rs. 2000/- for every sitting of the Forum. This amount may be revised by the Commission(AERC) in consultation with distribution licensee (APDCL) from time to time.
- In addition to the above, the nominated Members shall be entitled to conveyance allowance for attending the official duties of the Forum.

**Duties and Responsibility:**

- As stipulated in Assam Electricity Regulatory Commission (Redressal of Consumer Grievances) Regulations, 2022 and as amended from time to time by AERC/ Competent Authority.

**General instructions:**

- Candidates are advised to go through the advertisement in detail before applying for the post.
- All relevant original documents are to be submitted at the time of document verification (if called for).





Other Conditions:

- Every nominated member of the Forum shall hold office for a term of three years from the date of entry into the office. No Member shall hold office after attaining the age of 70 (Seventy) years.
- Applications not submitted as per format will be rejected.
- In the event of selection, the concerned Member shall be given short notice to join in the respective office.
- The decision of the Selection Board/ Committee, in all matters relating to eligibility, acceptance or rejection of the application, verification of testimonials and selection will be final and binding on all.
- APDCL reserves the right to cancel the recruitment process for the post without assigning any reasons thereof.
- If at any stage, it is detected that the candidate has submitted false information, his/her candidature will be rejected forthwith.
- Bringing influence at any stage of the selection process will disqualify the candidature with immediate effect.
- No person shall be appointed and/ or be entitled to continue as a member if he stands disqualified on account of his / her:
  - a. having been adjudged an insolvent
  - b. having being convicted of an offence which, in the opinion of the distribution licensee (APDCL), involves moral turpitude.
  - c. having become physically or mentally incapable of acting as such member.
  - d. having acquired such financial or other interest as is likely to affect prejudicially his functions as a representative.
  - e. having so abused his position as to render his continuance in office prejudicial to public interest; or
  - f. having been guilty of proved misbehavior.
- An existing member shall be liable to be removed from this office on account of any of the aforesaid disqualifications arising or being discovered after following due "process of law".

How to apply:

- The candidates meeting the eligibility criteria, may send their application in prescribed format (Annexure I) in hard copy only to the O/o the Chief Executive Officer, Nagaon Electrical Circle, APDCL, CAR, Nagaon-782001.
- Last date of receipt of application form is **30.01.2025**.



Chief Executive Officer,  
Nagaon Electrical Circle, APDCL, CAR

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**Appointment for the post of Independent Member (Commission's nominated) of  
District Level CGRF (Consumer Grievances Redressal Forum)**

Applications are invited from willing candidates satisfying the following eligibility criteria for selection of **Independent Member(nominated by Assam Electricity Regulatory Commission)** for District Level CGRF (Consumer Grievances Redressal Forum)

**Eligibility:**

- The member referred to above shall not be in employment of distribution licensee (APDCL) or any of its agencies, in any capacity, for a period preceding (3) three years from the date of being appointed as member of the Forum.
- Such member should have good antecedents and they should not have any outstanding dues of electricity/ cases pending with distribution licensee (APDCL) during the time of appointment.
- It is desirable that the members of CGRF are well conversant with the official language of the State.

**Selection Process:**

- The Members nominated by distribution licensee (APDCL) shall be selected from the applications received against the advertisement subject to fulfilling the eligibility of such persons in their respective category.
- In case of independent members to be nominated by the Commission for forum at District level, the distribution licensee (APDCL) shall forward the applications of suitable applicants to the Commission (AERC).
- The Commission (AERC) will select the member from the applications forwarded by the distribution licensee, APDCL. In case of any dispute, it will be settled at Commission level.
- The Commission (AERC) shall notify the appointment of Independent member.

**Remuneration:**

- The nominated members of State Level Forum shall be entitled to a sitting fee of Rs. 2000/- for every sitting of the Forum. This amount may be revised by the Commission(AERC) in consultation with distribution licensee (APDCL) from time to time.
- In addition to the above, the nominated Members shall be entitled to conveyance allowance for attending the official duties of the Forum.

**Duties and Responsibility:**

- As stipulated in Assam Electricity Regulatory Commission (Redressal of Consumer Grievances) Regulations, 2022 and as amended from time to time by AERC/ Competent Authority.

**General instructions:**

- Candidates are advised to go through the advertisement in detail before applying for the post.
- All relevant original documents are to be submitted at the time of document verification (if called for).

**Other Conditions:**






- Every nominated member of the Forum shall hold office for a term of three years from the date of entry into the office. No Member shall hold office after attaining the age of 70 (Seventy) years.
- Applications not submitted as per format will be rejected.
- In the event of selection, the concerned Member shall be given short notice to join in the respective office.
- The decision of the Selection Board/ Committee & the Commission, in all matters relating to eligibility, acceptance or rejection of the application, verification of testimonials and selection will be final and binding on all.
- APDCL reserves the right to cancel the recruitment process for the post without assigning any reasons thereof.
- If at any stage, it is detected that the candidate has submitted false information, his/her candidature will be rejected forthwith.
- Bringing influence at any stage of the selection process will disqualify the candidature with immediate effect.
- No person shall be appointed and/ or be entitled to continue as a member if he stands disqualified on account of his / her:
  - a. having been adjudged an insolvent
  - b. having being convicted of an offence which, in the opinion of the distribution licensee (APDCL), involves moral turpitude.
  - c. having become physically or mentally incapable of acting as such member.
  - d. having acquired such financial or other interest as is likely to affect prejudicially his functions as a representative.
  - e. having so abused his position as to render his continuance in office prejudicial to public interest; or
  - f. having been guilty of proved misbehavior.
- An existing member shall be liable to be removed from this office on account of any of the aforesaid disqualifications arising or being discovered after following due "process of law".

**How to apply:**

- The candidates meeting the eligibility criteria, may send their application in prescribed format( Annexure I) in hard copy only to the O/o the Chief Executive Officer, Nagaon Electrical Circle, APDCL, CAR, Nagaon-782001.
- Last date of receipt of application form is **30.01.2025**

  
 Chief Executive Officer,  
 Nagaon Electrical Circle, APDCL, CAR